

### Feniton Breakfast and After School Club

This extended service is run by the Otter Valley Board of Governors. It is run by staff employed by Feniton Primary School and is monitored by the governing board. The service falls under the schools existing Ofsted regulations as an extended service of the school and is open to school age pupils Reception Rangers and older.

**Breakfast Club:** runs from 7.45 -8.45am, breakfast included. £3.80 per session, (first child), £3.10 per session (subsequent children).

**After School club:** runs from 3.30pm-5.30pm, snack included, £7.60 per session ( first child), £6.10 per session (subsequent children).

**Please tick the sessions you would like to request:**

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Breakfast</b>					
<b>After School</b>					

<b>Name of first child</b>		<b>Class</b>
<b>Name of second child</b>		<b>Class</b>
<b>Name of third child</b>		<b>Class</b>

**Parents Name:** \_\_\_\_\_

**Parents signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**N.B**

It will be assumed that siblings will be attending the same session unless otherwise informed. All **Payments for childcare must be made in full within 7 days of the date of the invoice.** Failure to make payment within the agreed time may result in your childcare service being withdrawn.

**Please also note that charges will still apply even when the child is away due to illness or holiday as your payment holds your place within the club. Cheques or Cash can be made payable to Feniton Primary School and handed into the office. Please clearly place your child's name on the envelope and state that it is for the After School Club. The club also takes childcare vouchers, if playing by this method please could you email the school to say that you have paid giving your details, date of payment and amount. Payments are processed via Devon County Council which can take some time to arrive at the school.**

We will make every attempt to accommodate one off requests for childcare but numbers within the club may limit our ability to accommodate your request for childcare on some occasions.

**Please ensure your children are collected by 5.30pm else a late pick-up charge will be applied at the following rates:**

Between 5.30pm and 6pm a charge of £15.00 will apply with a charge of £30.00 between 6pm and 7pm and for every subsequent hour after. During this time, I will attempt to contact in order all the emergency numbers held for your child by the school. If I am unable to speak to anyone and have retained the child for more that 1 hour, I will contact Mrs Fulford or Mrs Evans to inform them of a safeguarding issue.

Either party can terminate this contract giving one months' notice via email to [mrs.chapman@feniton.devon.sch.uk](mailto:mrs.chapman@feniton.devon.sch.uk)