

Minutes of PTA Meeting at Feniton Sports & Social Club 7:30p.m. Tuesday 25th June 2019

Present:

Gemma Bailey, Helen Brandom, Elaine Cadman, Sarah Walls, Rebekah Styles, Claire Polverino, Sarah Walker, Dani Harris, Vicki Lees, Penny McNeill.

Apologies:

Clare Humphries, Lucie Wright, Mandy Lampey, Jess Hay.

1. Minutes:

The minutes from the previous meeting were read and signed as a true record.

2. Chair's Report:

Adult disco has only sold 2 tickets so will be cancelled. No activity regarding committee recruitment survey. Grand Draw tickets ordered and should be sent home by end of week.

3. Treasurer's Report:

Payments	£40.50 (100 Club)
	£80.40 (A1 Print & Stitch – book bags etc)
Receipts	£280 (Blue Bags - November)
	£91 (Father's Day)
	£3.67 (Stampstastic)
	£111.27 (Easyfundraising)
Balance	£4511.23 (bank); £10.43 (cash)

Need to chase up money from Art's Week refreshments (**EC**).

4. Events

Event / Date / Organisers	Notes
Arts Week Refreshments 24/05/19	Year 4 – no confirmed total yet.
Father's Day 16/06/19	Personalised Lego – relatively easy to manage although data had to be processed in school, limited profit (per item rather than spend total), 1 order went AWOL, very slow processing order as ideally wanted orders returned before coming back from half term; good for a change, not necessarily repeat every year.
Adult Summer Disco 29/06/19 Gemma Bailey	No official theme, no food. £5 ticket, max 100 people. DJ £120. 2 tickets only sold, clashed with several other events, to be cancelled. Next time poll parents for suggested themes/dates/format.
Feniton Fun Day 07/07/19	4000 tickets ordered, to go home/Spar/social club/hairdressers shortly, 2 books per family. Prizes: JH still chasing Exeter Chiefs, and may be able to coordinate match funding option. Draw prizes in order, no choosing, present tickets to claim prize. Re-sell prizes not collected within 2 weeks of draw. Thank you letters to be sent afterwards (DH). Rota to go up outside school all week for volunteers to sign up (GB). Glitter tattoos: check quantity, surgical spirit/cotton wool/glue (GB). Second-hand uniform – letter to go out. Suggestions box (events/ideas etc) and display board about PTA, particularly with view to committee recruitment for September (GB).
Sports Day Refreshments 16/07/19	Year 5 (as originally planned)

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Ice Poles after school	Year 2, instead of Music Festival. 20p, make sure have enough poles each time, and remember that they take longer to freeze than expected!
Blue Bags	Next collection booked for 17/07/19.
Music Festival Refreshments 19/07/19	Year 5 with Mrs Chapman for Mind (note change).
Amazon Wishlist	http://www.amazon.co.uk/registry/wishlist/16OQKL9G6M3UL;bit.ly/FenitonPTA For delivery please select Sarah Walker and the Gift Registry address Not discussed
Horse Racing Night	Not discussed
Easyfundraising	Not discussed
Quiz Night	Not discussed
Summer Bingo	Not discussed
Subscription Scheme	Not discussed
Christmas Cards	Not discussed.

5. Fundraising Target (September 2018 – August 2019: £12,000)

£6515 to date, leaving approximately £5485 to raise. May be difficult, as disco cancelled and last year included £2000 from Tesco, with stretched target from £10k to £12k for this year.

6. Committee Recruitment

Discussions had around the committee recruitment. Most of the PTA committee will be at Fun Day at some point, and conversations can be held with parents to explain committee roles in more detail. Also advertise on Facebook, etc.

7. Parent Voice

- No additional feedback recorded at meeting.

8. AOB

- Parish magazine – change of management, no July issue. Submit newsletter extract and easyfundraising/Amazon wishlist details ready for September/October issue (**new committee to take on**).
- Grant opportunities – more work to investigate and manage application process needed.

9. Date of next meeting: Wednesday 17th July 7:30p.m, Feniton Sports & Social Club
Meeting closed 21.00