

## Minutes of PTA Meeting at Feniton Sports & Social Club 7:30p.m. Thursday 11th October 2018

### Present:

Gemma Bailey, Julianne Barrass, Asilah Jarrald, Mandy Lampey, Helen Olliff, Claire Polverino, Maria Salas, Sarah Walker, Sarah Walls

### Apologies:

Danny Beaven, Helen Brandom, Nerissa Brigden, Elaine Cadman, Claire Feasey, Donna Grant, Clare Humphries, Amanda Parsons, Chrissy Quin, Rebekah Styles, Lucie Wright.

New attendees were welcomed to the meeting.

### 1. Minutes:

The minutes from the previous meeting were read and signed as true record.

### 2. Chair's Report:

The Commando Challenge was held on Friday September 21<sup>st</sup> (delayed from September 14<sup>th</sup>). The event was enjoyed by all year groups. Thank you to all volunteers, including those who loaned equipment and helped set up. Organisation worked well this year as we were aware of people available to help in advance which helped with planning. A special mention also goes to the Sports Council who did a fabulous job. All sponsor money should be returned to school by Friday 12<sup>th</sup> October. **(GB)**

### 3. Treasurer's Report:

The target set for the Commando Challenge was £2000. Sponsor money collected so far sums to £1431.31. This compares well to previous years: £1301.60 (2017) and £2008.57 (2016). An additional £3 to the PTA was received from the sale of a school jumper. **(GB)**

Accounts were received from Mrs Nicky Thomas, Accountant. They were approved and signed by GB and SW.

### 4. Events:

Many of the comments below relate to increased visibility of the PTA

**Action:** To explore options of a PTA suggestion box / notice board in school reception area.

**Action:** Add to news bulletin when each class will be providing refreshments for the school year ahead

Event / Date / Organisers	Notes
<b>Commando Challenge</b> 28/09/18	Review first aid incidents to ensure that the risk assessment is up to date. Parents are reminded that no mobile phones should be used at school events, as per school rules
<b>Blue Bags</b> 14/11/18	The next collection is booked for Wednesday 14 <sup>th</sup> November. Blue bags have been given out in school book bags. Further bags are available. Planning ahead, 3 dates per year (termly) will be booked and dates circulated to parents well in advance.
<b>St Andrew's Fayre</b> 24/11/18, 1.30-4.30pm Gemma Bailey	GB has spoken to the elves at the North Pole. Father Christmas has been booked to attend the event. Cost of £3 per child to visit Father Christmas.

	<p>Tables £6 (small), £12 (large)</p> <p>Bookings so far:</p> <p>Tracey Daniels (Avon)</p> <p>Jo Lane</p> <p>Feniton &amp; Buckerell WI</p> <p>Otter Vale Hospiscare (TBC)</p> <p>Sweet cones (FSU &amp; Reception)</p> <p>Bottle tombola (Year 1)</p> <p>Card game (Year 3)</p> <p>Stalls TBC (Year 2, 4, 5 and 6)</p> <p>Glitter tattoos (PTA)</p> <p>Toy stall (PTA)</p> <p>Grand Draw Raffle (PTA)</p> <p>Feniton Playground Working Group</p> <p>Refreshments – mulled wine and mince pies (PTA)</p>
<p><b>100 Club</b> November Jo Lane / Clare Humphries</p>	<p>To be launched for St Andrew's Fayre. £12 for a calendar year or £6 for 6 months. It was suggested that winners could be read out during Act of Worship. More information on the 100 Club needs to be made available; will aim to increase visibility over coming months</p> <p><b>Action:</b> To add info on 100 Club to PTA website</p> <p><b>Action:</b> To consider reading out winners at Act of Worship and selling tickets after school on Fridays</p> <p><b>Action:</b> To check whether parents could pay through Scopay</p>
<p><b>Movie Night</b> 30/11/18 Donna Grant</p>	<p>DG has offered to run the movie night and has sufficient volunteers. School have a film licence. This will be a ticketed event. Further details to be circulated as soon as possible. GB has a Booker card if required.</p>
<p><b>Christmas Cards</b> Lucie Wright</p>	<p>Each child has the opportunity to design a Christmas card and for it then to be printed. LW is arranging this through the school.</p>
<p><b>Christmas Bingo</b> 09/12/18 Helen Olliff</p>	<p>Social club has been booked; HO is looking for volunteers to help</p> <p><b>Action:</b> HB to provide bacon</p> <p><b>Action:</b> GB to source chickens and vegetables</p>
<p><b>FSU Nativity</b> 17/12/18, 9.30am <b>Year 1</b></p>	<p>PTA provide tea / coffee / squash for use at these events. Year groups are asked to bake cakes for events throughout the school calendar. Money raised for refreshments will go to Year 1</p>
<p><b>KS1 Nativity</b> 17/12/18, 2pm and 6.15pm <b>Little Explorer's / Reception Rangers</b></p>	<p>Money raised for refreshments will go to FSU and Reception Rangers</p>
<p><b>KS2 Nativity</b> 18/12/18, 2pm and 6.15pm <b>Year 6</b></p>	<p>Money raised for refreshments will go to Year 6</p>
<p><b>Early Fundraising</b> Helen Brandom</p>	<p>It was suggested that the scheme should be better promoted to parents, including an event to show parents how to use the app.</p> <p><b>Action:</b> To see if this is possible, in addition to creating an A4 page to show the various ways family and friends can support the school.</p> <p><b>Action:</b> Class reps are also asked to promote Easy Fundraising</p>

## 5. Class Representatives:

Three new class representatives for FSU were welcomed: Claire Polverino, Rebekah Styles (not in attendance) and Sarah Walls. It was suggested that many parents are not aware of the role of class representatives and are concerned at the commitment that the role requires

**Action:** To recirculate info about responsibilities of class reps in newsletter.

Current class representatives are:

Little Explorers / Reception Rangers	Claire Polverino, Rebekah Styles and Sarah Walls Reception position(s) vacant
Year 1	Asilah Jarrald and Claire Feasey
Year 2	Nerissa Brigden and Sarah Tuck
Year 3	Position(s) vacant
Year 4	Julia Sturley and Hayley Leighton
Year 5	Annette Fennell and Jo Lane
Year 6	Donna Grant – one position vacant

#### **6. Fundraising target** (£12,000 Sept 2018 – Aug 2019):

Update will be provided at the next meeting to include final total of money raised at the Commando Challenge.

#### **7. Parent voice:**

Parents would like further clarification as to the change in school rules with regard to use of mobile phones on school property, with regard to taking photos and videos of children in sports events / nativity. A clearer explanation is asked for, particularly as other schools have not made the same changes.

Rather than sending a Christmas card to each child within the class, it was suggested that a single card can be sent by a child to the class and this can be displayed within the class room. It was suggested that a donation could then be made to the school, if desired (similar to charity donations in many workplaces in place of sending Christmas cards).

#### **8. AOB:**

Suggestions made for future fundraising events by attendees / other suggestions received by email included: letters to Father Christmas, crazy hair day, car boot (CF); themed treasure hunt (JB and MS).

PTA should be represented at the 2<sup>nd</sup> phonics meeting in the reception class with the aim of introducing parents to the PTA and inviting them to join meetings.

SW to contact local individuals and businesses for donations for the Grand Draw to be drawn at St Andrew's Fayre on November 24<sup>th</sup>.

#### **9. Date of next meeting:**

The next meeting will be at 7.30pm on Wednesday 7<sup>th</sup> November 2018, in the main bar of Feniton Sports & Social Club.