

Minutes of PTA Annual General Meeting at Feniton Sports & Social Club 7:30p.m. Wednesday 12th September 2018

Present:

Gemma Bailey, Helen Brandom, Elaine Cadman, Amanda Parsons, Clare Humphries, Sarah Walker, Julianne Barrass, Helen Olliff, Claire Feasey, Asilah Jarrald, Danny Beaven.

Apologies:

Lucie Wright, Jo Smith, Emma Mullenger, Chrissy Quin, Angela Lloyd, Lisa Rundle, Nerissa Brigden, Jo Lane, Naomi Williams, Charlotte Guyan, Julia Sturley, Nicola Browning, Sarah Tuck, Chiara Broom.

1. Minutes:

The minutes from the previous meeting were read and signed as true record.

2. Chair's Report:

Welcome to all present, enormous thank you to all parents, staff and helpers for making last year so successful, great to see new faces, ideas and events. The Tesco grant application proved successful, would like another major donation from different source. Several challenges with some less well supported or cancelled events (attendance/amount raised/feedback) but have learnt from these with no overall loss on any individual event during the year. Many thanks also to the wider community and local businesses for their support. Thank you/summary to be submitted to Parish Magazine (**GB**).

3. Treasurer's Report:

Opening balance (01/09/17)	£5129.78 (bank);	£158.07 (cash).
Receipts	£11380.75 (bank);	£1452.35 (cash)
Payments	£1916.13 (bank);	£1226.31 (cash)
Donations to school	£13081.38 (bank);	£0.00 (cash)
Closing balance (31/08/18)	£1513.02 (bank);	£384.11 (cash)

Total raised by PTA £9690.66 (Target £10,000).

£13,000 donation to school included proportion of account balance September 2017. AP thanked on behalf of teachers, pupils and governors; this vital money has added to school's curriculum budget (£10,000), spent on resources/equipment including Earth Day, refurbishment of Year 1 play area, Arts Week, Crossing Patrol and computer upgrades.

Accounts are now with auditor, to be signed off at later meeting.

4. Election of new Committee Members

All committee members stood down and were thanked for their time and effort in running PTA and events (particularly Lucie Wright who was not standing for re-election).

New committee elected as below, proposed, nominated and agreed by all present:

Chair:	Gemma Bailey	Treasurer:	Elaine Cadman
Vice-Chair:	Sarah Walker	Secretary:	Helen Brandom

The Chair, Secretary and Treasurer all intend to stand down at the next AGM (September 2019), and so will be handing over as much as possible to others beforehand. Danny Beavan has offered legal/charity/licensing advice if required.

5. Class Representatives

Naomi Williams (Yr 1) and Emma Mullenger (Yr 3) are stepping down, class representatives as below:

Reception/FSU: TBC (**SW** to follow up).

Yr 1 Asilah Jarrald & Claire Feasey

Yr 2 Nerissa Brigden & Sarah Tuck

Yr 3 Charlotte Guyan & TBC (**GB** to confirm)

Yr 4 Julia Sturley & Hayley Leighton

Yr 5 Annette Fennell & Jo Lane

Yr 6 Donna Grant & TBC

6. Events

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Event / Date / Organisers	Notes
Music Festival 20/07/18	Year 2: £147 raised
Commando Challenge Gemma Bailey	Rota up, more volunteers needed to cover each year group. Sports Council (Yr 6) to help. 9am set up, start 10am. HO & DB to coordinate set up. Need car tyres, cargo nets, sleepers, flexi buckets/bean bags, traffic cones, footballs, hurdles, hoops/tunnels, carpet stepping stones, tent pegs. Explain route to children at start. 2 people on finish line marking laps, class lists needed. Sponsor form to be included in email (AP), opt out only so permission forms not needed. Refreshments (Yr 3) – too long to cover all day, run cake stall afterwards instead.
Blue Bags Gemma Bailey	Booked for 30 th October, bags to be sent home before half term.
100 Club Clare Humphries / Jo Lane	Private society lottery rules mean that this must be limited to parents/staff of school only, can't be opened out to wider community.
Craft Fair October?	No news whether Donna Grant able to run this or not.
St Andrew's Fayre 24/11/18 Gemma Bailey	Sub-committee to plan this after Commando Challenge. Grand Draw, Santa's Grotto, class stalls, Yr 6 civic award tables, church stalls (books, bric-a-brac, cakes), refreshments, glitter tattoos, Chris Webster, local stallholders, license. No tombolas for non-school benefit. Advertising.
Movie Night 30/11/18	Follow up at next meeting – possible assistance from DB if needed.
Christmas Cards Lucie Wright?	Need organising soon.
Christmas Bingo 09/12/18 Helen Olliff	Social club booked, HO would like to hand reins to somebody else if possible.
Easyfundraising Helen Brandom	£463 raised to date, start pushing again now in new school year.
Curry Night 2019?	Not discussed
Valentine's Disco Feb 2019	Not discussed
Subscription Scheme	We can set up direct payments into bank account by standing order or receive regular cheques.

7. Fundraising Target (September 2018 – August 2019)

Set at £12000, to include application to Ikea or Exeter Chiefs.

8. Parent Voice

Claire Feasey – consider costume party (movie stars / Christmas / fancy dress optional) instead of disco?

Julianne Barrass – always need more parents to contribute to fundraising events throughout year.

9. AOB

Amazon wishlist for school (**GB**).

Fundraising thermometer – visually show donations.

Empty smarties tubes, fill with change and donate to PTA?

10. Date of next meeting: Thursday 11th October 7:30p.m, Feniton Sports & Social Club

Meeting closed 9:30p.m.