

Minutes of PTA Meeting at Feniton Sports & Social Club 7:30p.m. Thursday 22nd February 2018

Present:

Gemma Bailey, Helen Brandom, Elaine Cadman, Amanda Parsons, Charlotte Boyes, Clare Humphries, Helen Olliff, Jules Barrass.

Apologies:

Lucie Wright, Jo Smith, Lisa Rundle, Charlotte Guyan, Nicola Browning.

1. Minutes:

The minutes from the last meeting were read and signed as a true record.

2. Chair's report:

Newsletter sent out, website updated, Charity Commission & EDDC lottery/gambling licence due. Setting up HMRC registration for Gift Aid. KS1/2 Discos and Blue Bags since last meeting.

Declaration of interest: GB now on Feniton Fun Day committee, so unable to help run Grand Draw/PTA stall on day.

3. Treasurer's report:

Current balance – petty cash £268, bank £6159.14 (01/02/18). Discos made £257 profit, Blue Bags £100. Termly £500 cheque to school paid. PTA UK annual membership due (direct debit, now renamed Parentkind). £125 cheque to church from St Andrews Fayre proceeds to be made.

Sit on funds until Tesco donation confirmed, then subsidise any shortfall to complete Yr 1 playground.

Proposed GB, seconded HB, agreed by all present.

4. Events

Event	Notes	Actions
Blue Bags	Raised £100.00, not as much as previously.	
KS1/2 Discos	Raised £257. Great to be supported by members of teaching staff. Parent access/collection and safeguarding to be reviewed.	Review risk assessment. Confirm volunteers in advance & brief before start.
Tesco Bags of Help	Token collection ends 28/02/18, donation amount to be confirmed, although appear to be in 2 nd place based on visible tokens in box during various visits.	
Easyfundraising	Raised £292 from 55 members so far (target £500 by end of summer), payment will be made direct to bank account.	
Girls Night In 11/05/18	Emma Mullenger/Charlotte Guyan – stalls booking up, some queries.	Plan of electric points for stall. Confirm max numbers for fire safety.
Easter Bingo 25/03/18	Helen Olliff – Andy calling, chicken dinners/Easter egg prizes. Lisa Rundle has offered to help.	
Easter Egg Hunt 30/03/18 – 16/04/18	Charlotte Boyes/Helen Brandom – Gary donating prize eggs again. Lisa Rundle has offered to help. £1 to enter a coloured egg (lucky dip prize) £1.50 for map with prize at end. Some coloured eggs returned without payment (due 02/03/18)	
100 Club	84 subscribers this year (£1008 pot, £504 profit). AP to check if able to link to Scopay for payment.	Scopay link?
90s Disco 23/06/18	Gemma Bailey/Jules Barrass – Social club & DJ booked	
Feniton Fun Day 01/07/18	Grand Draw – volunteer needed to find prizes/donations.	Update donation request letter.

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Event	Notes	Actions
		Note in bulletin for volunteer.
KS1/2 Discos	Gemma Bailey/Lucie Wright - £60. Plenty of sweets left from last disco. Aiming for 3 per year (early Sept/Spring/Summer).	Check diary
Scarecrow Hunt	Jules Barrass – has all details from last scarecrow hunt organised by Laura Skinner	
Commando Challenge	Problem last year with many not paying to take part. Either minimum £2 entry or no certificate, or no money = no certificate.	
Christmas Bingo 09/12/18	Helen Olliff – Social club booked	

5. Wishlist

Need a selection of ideas for grant applications from various organisations (Waitrose, Parish Council, National Lottery etc.). AP to send list e.g. computer suite replacement (to meet new Data Protection Regulations later this year), playground lighting.

6. FSU Uniform

GB to take samples into Honiton Sports. Free jumpers for children qualifying for free school meals (not universal) – signed letter from school to take into shop, paid for by Pupil Premium Grant (school invoiced directly) so no longer needs to be funded by PTA.

7. Class Representatives (2 per year group) & PTA / Year Group Parent Collaboration

A disappointing response, to the PTA and School's request for Class Representatives.

This is an ideal opportunity for parents to have a direct impact on fund raising for their children. Those classes without representation, will miss out on raising funds directly for their own children through cake stalls or refreshments at the various school events.

FSU:	Nobody	Yr 3:	Nobody
Reception:	Nobody	Yr 4:	Jules Barrass
Yr 1:	Nobody	Yr 5:	Nobody
Yr 2:	Charlotte Guyan & Emma Mullenger	Yr 6:	Clare Humphries & Chrissy Quin

CB to speak to Enrichment Club if they would like to run cake stalls/Easter raffle.

8. Fundraising Target (September 2017 – August 2018; £8000)

Approximately £4500 raised, still plenty to do.

9. Parent Voice

Nothing raised since last meeting.

10. AOB

- GB investigating AmazonSmiles – online shopping linked donation scheme.
- Fundraising total/thermometer for noticeboard.
- Spare change/holiday currency collection.
- Jules Barrass – Scavenger Hunt during summer holidays e.g. 4p.m. Thursday for 5 weeks

11. Date of next meeting:

22/03/18 7:30p.m. Feniton Sports & Social Club – sub-meeting for Easter

25/04/18 7:30p.m. Feniton Sports & Social Club – Committee meeting

Meeting closed 9:30p.m.